

Certificate of Exemption Checklist ✓

Before sending your *Sales Tax Certificate of Exemption* to Upper Peninsula Power Company, please be sure you have:

- Completed the form using the name exactly how it appears on your bill.
- Listed your account and/or meter number on the top of the form (if known).
- Listed appropriate percentages on the form when applicable. Percentages are needed if the reason for exemption is Manufacturing, Agricultural Production or Commercial Customer with Residential Use.
- Signed and dated the form.

