Commercial or Industrial Electric Service Application

Instructions: Please complete and return this application after your contractor(s) have been selected.

Submit the application and load survey forms to: Upper Peninsula Power Company – Attention: Customer Contact Center

- E-mail: customerservice@uppco.com
- Fax: 906-485-2431
- Mail: 500 N. Washington St., Ishpeming, MI 49849

Submit the final approved electronic site plan (in AutoCAD and Microstart format) and your construction plans (in PDF format) to:

- E-mail: customerservice@uppco.com

Questions: Call 800-337-8445 or visit our website at www.uppco.com **TODAY'S DATE:**_____

TYPE OF SERVICE REQUESTED: (*check all that apply*)

☐ New Service ☐ Upgrade ☐ Relocate ☐ Temporary Electric ☐ Private Yard Light

BILLING AND CONTACT INFORMATION:

PARTY RESPONSIBLE FOR CONSTRUCTION CHARGES: ◯ Customer ◯ Contractor

PARTY SUBMITTING THIS REQUEST: ◯ Customer ◯ Contractor

CUSTOMER INFORMATION:

Legal Business Name: _____ Tax ID #: _____

OR

Personal Name (Sole Proprietorship):_____ Social Security #: _____

D/B/A Name: _____ Contact:_____

Work #: _____ Cell #: _____ Fax #: _____ Email:_____

Mailing Address: _____

Street/P.O. Box *City* *State* *Zip Code*

CONTRACTOR INFORMATION:

Legal Business Name: _____ Tax ID #: _____

Contact: _____

Work #: _____ Cell #: _____ Fax #: _____ Email:_____

Mailing Address: _____

Street/P.O. Box *City* *State* *Zip Code*

SITE INFORMATION:

Street Address:_____ Lot #: _____

Town/City/Village: _____ County: _____

State: _____ Zip Code:_____

Nearest Neighbor or Nearest Utility Pole #:_____

Directions from the Nearest Intersection: _____

STRUCTURE INFORMATION:

Setback from Edge of Road: _____ ft. Building Square Footage: _____

Building Type: (check one) ◯ Commercial ◯ Agricultural

Building Energy Use: (check one) ◯ Year-round ◯ Seasonal

Construction Type: (check one) ◯ Cold Storage ◯ Irrigation ◯ Manufacturing ◯ Office
◯ Restaurant ◯ Multi Unit Commercial* ◯ Warehouse
◯ Retail ◯ Multi Family* ◯ Other: _____

*If Multi Family or Multi Unit Commercial building, please provide labeling (i.e., suites, apts, units 1, 2, 3... or A, B, C):

_____

Total # Electric Meters: _____

ELECTRIC INFORMATION:

Electrical Contractor: _____ Contact: _____

Work #: _____ Cell #: _____ Fax #: _____ Email: _____

Electrical Service Type: ◯ Overhead ◯ Underground

Entrance Size: ◯ 200 ◯ 400 ◯ 600 ◯ 800 ◯ 1200 ◯ Other: _____

Phase: ◯ Single Phase (120/240) ◯ Three Phase (120/208) ◯ Three Phase (277/480)

Preferred Meter Location: *(i.e., 3 ft. back from NW corner):* _____

Temporary Service Needed: ◯ Yes ◯ No Amps: _____ Voltage: _____

Date temporary will be ready for service: _____

Preferred temporary meter location: _____

Is joint installation with cable desired: ◯ Yes ◯ No

Is joint installation with telephone desired: ◯ Yes ◯ No

Note: *Customer or contractor is responsible to contact the phone and cable providers. UPPCO cannot guarantee joint installation.*

Please complete and submit the attached Electric Load Survey form.

PRESENT STATUS OF BUILDING PROJECT: (*check all that apply)*

Property is staked ☐ Yes *If not, when?* _____ Site has been excavated ☐ Yes *If not, when?* _____

Building is staked ☐ Yes *If not, when?* _____ Meter base installed ☐ Yes *If not, when?* _____

SERVICE READY DATE: *(date that initiates scheduling of service installation)*

DATE SITE WILL BE <u>READY</u> FOR SERVICE: _____

<u>PLEASE NOTE</u>: The following requirements must be completed before service can be installed.

- Final approved site plan and construction plans submitted.
- Electric load survey submitted.
- Any required easements signed and submitted.
- The site and foundation must be back-filled within 6" of final grade.
- The service route cleared 10' wide.
- The electric metering equipment must be installed.
- If a cement transformer pad was poured, must be cured for 10 days.
- Any underground private facilities must be marked.
- Construction charges must be paid in advance if applicable.

Other Important Details:

- UPPCO also requires an electrical inspection (check with your municipality) prior to energizing the service.
- Winter Construction Charges may apply.