



Commercial or Industrial Electric Service Application

QUESTIONS | Call (906) 449-2014 or visit uppcoco.com

Complete and return this application after your contractor(s) have been selected.

Submit the following required documents to
customerservice@uppcoco.com:

- Application
- Electronic Site Plan (final/approved)
- Load Survey
- Construction Plans

TODAY'S DATE:

- ♦ *Electronic site plans must be in AutoCAD **AND** Microstart format.*
- ♦ *Construction plans **must** be in PDF format.*

SITE REQUIREMENTS:

Please Note: The following requirements must be completed before service can be installed.

- Site Sketch, Liability Waiver and Construction Plans must be submitted
- Electric Load Survey must be submitted
- Easements must be signed and submitted
- The site and foundation must be backfilled and within 6" of the final grade
- A service route must be cleared 10' wide of brush, etc
- A company approved meter socket must be provided and installed by the customer
- Construction charges must be paid in advance if applicable
- If a cement transformer pad was poured, must be cured for 10 days
- Any underground facilities must be marked
- A county or state electrical inspection is required to be done prior to UPPCO being able to energize service

I have read and understand the requirements to be ready for service.

Other Important Details:

- It's important to contact UPPCO if there are changes to your site
- When your service requirements are met and we are notified that your site is ready, service installation typically begins within 15 business days
- After the electric service is installed by UPPCO and your Electrical Inspection is received, the meter is typically set and energized within three business days
- These timelines are dependent on the complexity of your job, weather, road restrictions, and crew availability
- Winter Construction Charge may apply
- We will make every effort to work with your preferred timeline, but reserve the right to make the final call on site readiness and other timeline factors

TYPE OF SERVICE REQUESTED: check all that apply

New Service

Upgrade

Relocate

Temporary Electric

Private Yard Light

Estimate

MAIN CONTACT

MAIN CONTACT PERSON FOR THIS APPLICATION:

First Name

Last Name

CONTACT EMAIL: _____

CONTACT PHONE NUMBER: _____

WHO IS SUBMITTING THIS REQUEST?

Property Owner

Electrical Contractor

General Contractor/Builder

PAYMENTS

WHO IS PAYING CONSTRUCTION CHARGES?

Property Owner

Electrical Contractor

General Contractor/Builder

PAYMENT CONTACT:

First Name

Last Name

EMAIL: _____

PHONE: _____ ADDRESS (of Payment Contact): _____

CITY: _____ STATE: _____ ZIP CODE: _____

MONTHLY BILLING

PERSON RESPONSIBLE FOR MONTHLY BILLING:

Same as Construction Charges

Electrical Contractor

General Contractor/Builder

Property Owner

MONTHLY BILLING CONTACT:

First Name

Last Name

EMAIL: _____

PHONE: _____ ADDRESS (of Billing Contact): _____

CITY: _____ STATE: _____ ZIP CODE: _____

PROPERTY OWNER

PROPERTY OWNER IS:

Construction Charges Contact

Monthly Billing Contact

Other

PROPERTY OWNER:

First Name

Last Name

EMAIL: _____

PHONE: _____ ADDRESS (of Property Owner): _____

CITY: _____ STATE: _____ ZIP CODE: _____

SITE INFORMATION:

BUILDING, HOUSE, FIRE #: _____ STREET: _____ LOT #: _____

COUNTY: _____ TOWN/CITY/VILLAGE: _____ STATE: _____ ZIP CODE: _____

Legal description, parcel number, or coordinates of the site or lot: _____

Nearest intersection, neighbor address, or pole #: _____

STRUCTURE INFORMATION:

Setback from edge of road: _____ ft. Building Square Footage: _____

What is the primary heating source?

Electric

Gas/Propane

Heat Pump/Geothermal

None

Other: _____

STRUCTURE INFORMATION *continued*:

Construction Type: (select one)	Cold Storage	Irrigation	Manufacturing	Office	Retail
	Restaurant	Warehouse	Electric Vehicle (EV)	Multi Family*	
	Multi Unit Commercial*		Indoor Agriculture	Other: _____	

Total # Electric Meters: _____

* If Multi Family or Multi Unit Commercial building, please provide labeling (i.e., suites, apts, units 1, 2, 3... or A, B, C):
_____**ELECTRIC INFORMATION:*****Electric load information will be required to complete this application in the Electric Load Data Form.***Describe the preferred meter location *(Use cardinal directions N/S/E/W and be specific such as, "3 ft back from the NW corner")*:

Is temporary service needed? YES NO Amps: _____ Voltage: _____

Date temporary will be ready for service: _____

Preferred temporary meter location: _____

PRESENT STATUS OF BUILDING PROJECT (check all that apply):

Property is staked Yes If not, when? _____ Site has been excavated: Yes If not, when? _____

Building is staked Yes If not, when? _____ Meter base installed: Yes If not, when? _____

DATE SITE WILL BE READY FOR SERVICE: _____

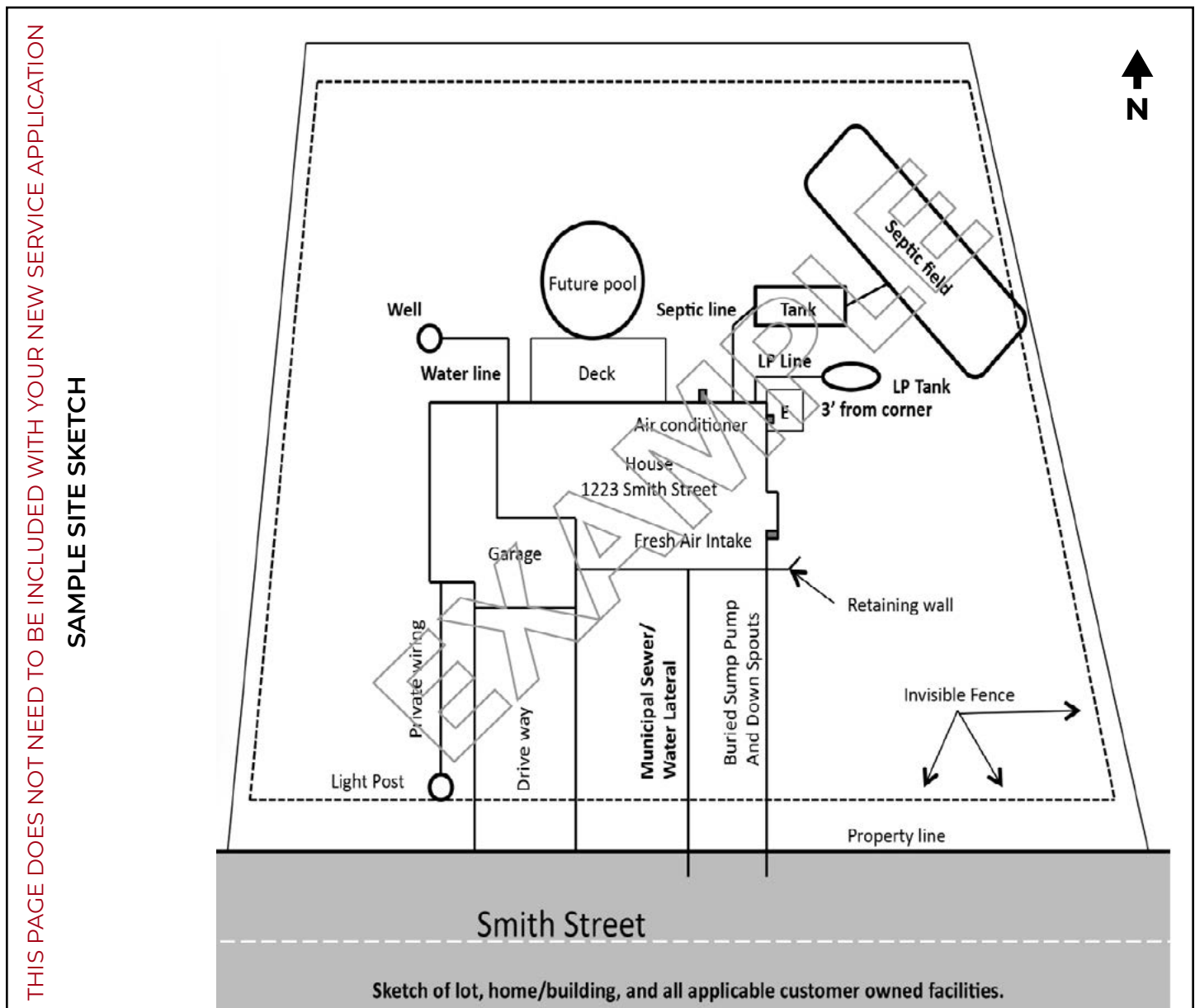


New Electric Service Application Property Site Sketch and Liability Waiver

For all of the following items that apply, the customer is required to clearly identify each on the Property Site Sketch.

All customer-owned above ground and underground facilities must be clearly marked. See example below.

- Desired electric meter location with footages from nearest corner of the building (Indicate with E)
- Wells and private water lines including underground sprinkler systems with connecting lines to buildings
- Municipal sewer/water laterals
- Septic systems/drain fields with connecting lines to buildings
- LP fuel lines/tanks with connecting lines to buildings
- External wood furnaces and associated buried heating lines
- Drain tile/buried down spout and sump pump lines
- Air conditioning units and all fresh air intakes
- Invisible Fences
- Planned or potential deck, patio, swimming pools or outbuildings
- Existing and future landscaping features (*i.e. landscape berms or retaining walls*)
- Geothermal heat pumps with connecting lines to buildings
- Private underground wiring
- Private cable/satellite TV lines
- Other





New Electric Service Application Property Site Sketch and Liability Waiver

Customer Name: _____

Service Address: _____ City, State, Zip: _____

CHECK ONE BOX- REQUIRED



Check here if there are no existing or future planned private facilities on the property

Check here if your provided sketch identifies everything you know to be on the property

At the time of construction, all existing or proposed private underground facilities must be marked or exposed before service can be installed.

Construction Authorization / Underground Damage Liability Waiver:

I certify that I own or am the authorized representative of the owner of the property of the service address indicated on this Property Site sketch, and that I have read and understood the above statement regarding marking and / or exposing all private underground facilities. I furthermore agree to hold Upper Peninsula Power Company and/or its agents harmless for any damage to private underground facilities that occurs during the installation of gas or electric service as a result of failure on my part to ensure that the private underground facilities on this property have been adequately marked and / or exposed.

Customer Signature: _____ Date: _____

The digital signature feature is not available while viewing this form in a web browser. Please view it on your desktop or in the Acrobat Application to complete the signature. It can also be printed, completed, and scanned. A photo of the completed form is acceptable.

THIS PAGE MUST BE INCLUDED WITH YOUR NEW SERVICE APPLICATION
Must be submitted as a PDF file